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Maintenance

Job Overview:

Maintenance will be responsible for planning, overseeing and/or conducting all installations, repairs and upkeep operations for the Manufacturing plant.

Essential Duties:

- Execute preventative, predictive and breakdown maintenance programs and procedures for all Manufacturing equipment.
- Conduct facility maintenance as required on plumbing, electrical and structural components.
- Maintain critical spare parts/inventory list for equipment.
- Carry out routine inspections of the plant, identify and resolve issues.
- Maintain log of weekly maintenance performed and issue weekly report to the maintenance Supervisor.
- Keep Maintenance logs and reports for all equipment.
- Assist maintenance supervisor in creating forecasts and maintenance plans.
- Train operators on basic preventive and routine maintenance techniques.

Qualifications & Requirements:

- High School Diploma

Technical Knowledge

- Solid understanding of technical drawings (Electrical schematics, blueprints)

Preferred Skills

- Excellent Interpersonal and Communication Skills.
- Excellent problem, solving and decision making skills, with the ability to analyze complex issues and implement effective solutions.

Experience Required

- 3+ years' experience with industrial maintenance

Required Competencies

- Integrity and ethics
- Organized and methodical
- Decision making skills
- Strong interpersonal skills
- Time Management
- Organizational Competency
- Problem solving
- Multi tasking